

## REQUEST FOR PROPOSALS

### Architectural and Engineering Services

City of Presque Isle/ Presque Isle International Airport

**Project Name: Aerospace Development Center**

**Locations: Presque Isle, Maine**

## PROJECT OVERVIEW

The City of Presque Isle is soliciting proposals from qualified architectural and engineering firms for schematic design and cost estimation services for a proposed 50,000-square-foot facility. **The cost estimate is critically important for the planning of funding for this building. Cost estimates must be detailed and within +/-10% of the final engineers cost estimate. It is assumed that the cost estimated will include estimates for 2025 with an accelerator for construction in 2027.** The final deliverables will include but not be limited to a full color rendering of the building and a proposed floor plan suitable for presentations to funding agencies. The facility will be designed to have multiple uses depending on the final tenant. The facility could be a mixture of offices and manufacturing space for aerospace flight vehicles. A second use for the facility could be a mixture of offices and research labs. A third use could be a mixture of offices and aircraft hangar space for the operation of a small or medium size maintenance, refit and overhaul operation. At a minimum, there will be a full color rendering, proposed floor plan and a cost estimate for each potential use.

### Required Services Include:

- Architectural Design
- Structural Engineering
- Civil Engineering
- Mechanical Engineering
- Electrical Engineering
- Plumbing Engineering
- Cost Estimating

## INSURANCE REQUIREMENTS

Selected firms must provide proof of the following insurance coverage:

- **General Liability Insurance:** Minimum of \$1,000,000, with a combined single limit of \$500,000 for bodily injury and \$500,000 for property damage per occurrence.
- **Professional Liability Insurance:** Minimum of \$1,000,000 per claim and annual aggregate.
- **Worker's Compensation Insurance:** As required by Maine law.

Certificates of insurance must:

- Name the City of Presque Isle as an additional insured.
- Be issued by a carrier authorized to operate in Maine.

## SELECTION PROCESS

Proposals will be evaluated based on:

- Firm qualifications

- Technical expertise
- Staff capabilities
- Relevant experience
- Interview performance (if applicable)
- Proposed fees

The City reserves the right to interview selected firms and to accept or reject any or all proposals.

## **SUBMISSION REQUIREMENTS**

### **1. Minimum Qualifications**

- Cover sheet titled: “*Engineering and Architectural Services for Aerospace Development Center*”
- Demonstrated experience with at least three similar projects
- Three client references including name, address, phone number, and email

### **2. Proposal Format**

Proposals must include:

- Design criteria and approach
- Project team and resumes
- Experience with similar projects

## **SUBMISSION DEADLINE**

**Proposals must be received by 5:00 PM on August 29, 2025.**

Submissions may be sent via email or delivered in sealed envelope. Email proposals to Scott Wardwell [swardwell@presqueisleme.us](mailto:swardwell@presqueisleme.us)

Incomplete proposals or those not meeting the stated qualifications will be rejected.