

## REQUEST FOR PROPOSALS

### Architectural and Engineering Services

City of Presque Isle/ Presque Isle International Airport

**Project Name: 5-Unit T Hangar Cost Estimate**

**Locations: Presque Isle, Maine**

## PROJECT OVERVIEW

The City of Presque Isle is soliciting proposals from qualified architectural and engineering firms for design review and cost estimation services for a proposed 5-unit T Hangar facility. **The cost estimate is critically important for the planning of funding for this building. Cost estimates must be detailed and within +/-10% of the final engineers cost estimate. It is assumed that the cost estimated will include estimates for 2025 with an accelerator for construction in 2027.** The final deliverables will include a report listing any design changes need to meet all relevant current building codes and regulations as well as an itemized cost estimate for the design, bid, construction administration, inspection and construction for a 5 Unit T-hangar complex. This project involves reviewing existing drawings and bid specifications that were produced for our existing 5-unit T-hangar project. The goal would simply to construct an identical 5-unit T-hangar (except any changes needed to meet all current codes and regulations) complex located adjacent to the existing units. All drawings and bid specifications for the existing T-hangar complex will be made available.

### Required Services Include:

- Architectural Design
- Structural Engineering
- Civil Engineering
- Mechanical Engineering
- Electrical Engineering
- Plumbing Engineering
- Cost Estimating

## INSURANCE REQUIREMENTS

Selected firms must provide proof of the following insurance coverage:

- **General Liability Insurance:** Minimum of \$1,000,000, with a combined single limit of \$500,000 for bodily injury and \$500,000 for property damage per occurrence.
- **Professional Liability Insurance:** Minimum of \$1,000,000 per claim and annual aggregate.
- **Worker's Compensation Insurance:** As required by Maine law.

Certificates of insurance must:

- Name the City of Presque Isle as an additional insured.
- Be issued by a carrier authorized to operate in Maine.

## SELECTION PROCESS

Proposals will be evaluated based on:

- Firm qualifications
- Technical expertise
- Staff capabilities
- Relevant experience
- Interview performance (if applicable)
- Proposed fees

The City reserves the right to interview selected firms and to accept or reject any or all proposals.

## **SUBMISSION REQUIREMENTS**

### **1. Minimum Qualifications**

- Cover sheet titled: **“5-Unit T Hangar Cost Estimate”**
- Demonstrated experience with at least three similar projects
- Three client references including name, address, phone number, and email

### **2. Proposal Format**

Proposals must include:

- Design review criteria and approach
- Project team and resumes
- Experience with similar projects

## **SUBMISSION DEADLINE**

**Proposals must be received by 5:00 PM on August 29, 2025.**

Submissions may be sent via email or delivered in sealed envelope. Email proposals to Scott Wardwell [swardwell@presqueisleme.us](mailto:swardwell@presqueisleme.us)

Incomplete proposals or those not meeting the stated qualifications will be rejected.