

Airport Advisory Meeting

MINUTES

10/8/2019

3:00 PM

AIRPORT CONFERENCE ROOM

MEETING CALLED BY	Scott Wardwell
TYPE OF MEETING	Monthly
CHAIRPERSON	Granville Lamb
NOTE TAKER	Scott Wardwell
ATTENDEES	Nate Grass, Robert Clark, Larry Clark, Scott Wardwell, James Quinn, Earl Twiggs, Tom Powers and members of the public

5:00

APPROVE MEETING MINUTES

SCOTT

DISCUSSION	July Meeting Minutes were approved.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None			

40:00

REVIEW ANNUAL ENPLANEMENTS

SCOTT

DISCUSSION	Scott reviewed the enplanements for the United service thus far. Boardings are up significantly.		
	The third quarter had the highest enplanements for that quarter since 2010. July was especially good with the best July since 2007. Year-to-date is the best since 2011.		
	The significant improvement is being driven by historically competitive ticket prices. These numbers would be even higher if the reliability of the service could be improved. Scott handed out two charts showing the monthly cancellation rate and on time performance. Scott noted that for the 3 rd quarter PQI continued to perform equally as well and in some cases better than Bangor and Portland on these two key benchmarks. The only exception was in the cancellation rate for September. However this would have also been in line with Bangor and Portland if the FAA had not shut down the AWOS to upgrade to a freezing rain sensor.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

40:00

REVIEW UPCOMING ESSENTIAL AIR SERVICE
PROCESS

SCOTT

DISCUSSION	Scott reviewed the process for the upcoming EAS bid period. He indicated that process is dictated by the USDOT. USDOT issues the request for bids, receives the bids from interested airlines, and posts the bids for public viewing on the www.regulations.gov site. They then give the community about one month to comment. The public can issue comments directly to USDOT. USDOT also solicits comments from the local elected representatives which in our case is the Presque Isle City Council. Once the comment period is closed, USDOT reviews all the submitted bids and does the selection using the criteria outlined in the request for bids. Scott noted that USDOT does not have to and in numerous of cases does not follow the Community recommendation. Scott handed out examples of cases where USDOT did not follow the Community Recommendation. Once USDOT makes the selection, they enter into a contract with the selected airline. Neither the City of Presque Isle nor the Presque Isle International Airport is party to the contract. All payments go directly from USDOT to the selected Airline. The City of Presque Isle and the Airport do have control of the process by which the elected officials make their final recommendation. In the past the process has started with the airport advisory board reviewing all submitted proposals and making a recommendation to City Council. The Airport Manager presents the board's recommendation to City Council. City Council is free to accept the Airport Board's recommendation or make it's own. Whatever they decided is the recommendation that is submitted to USDOT in the form of a signed letter from the City Manager. For this bid period, there will be one modification in the process. As soon as the bids are made available to the public by USDOT, a public meeting will be held to summarize the bids and take any public comments. This will be done before the Airport Advisory Board deliberates or the City Council votes on its final recommendation. Scott also indicated that prior to the bid process, he is actively involved in trying to get as many airlines as possible to bid.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

30:00

PUBLIC COMMENT

SCOTT

DISCUSSION	Various members of the public were present. Questions about the EAS program were asked. Various members of the public expressed concerns about the reliability of the current service and how it has impacted their business and personal travel. In addition, they also expressed concern about using Newark as a hub versus Boston. Some members of the public felt that Boston had been more reliable with fewer cancellations and delays. Further there was concern about those needing to go to Boston for medical treatment.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

5:00

UPDATE ON T-HANGAR PROJECT

SCOTT

DISCUSSION	A contractor has been selected and contracts signed. The building is expected to be delivered in April with the final project completion coming in October of 2020.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

5:00

UPDATE ON SNOW REMOVAL EQUIPMENT
ACQUISITIONS

SCOTT

DISCUSSION	Two additional runway brooms have been bid. The grant application was submitted and the money has been awarded by FAA. Delivery of the two brooms are expect in February of 2020.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

10:00

ECONOMIC DEVELOPMENT

DISCUSSION			
	This item was deferred.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

10:00

AIRPORT CURRENT EVENTS

SCOTT

DISCUSSION		
None		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

Monthly Passenger Enplanement Report

Enplaned Passengers	2011		2012		2013		2014		2015		2016		2017		2018		2019	
	Passengers	% Change from 2010	Passengers	% Change from 2011	Passengers	% Change from 2011	Passengers	% Change from 2011	Passengers	% Change from 2011	Passengers	% Change from 2011	Passengers	% Change from 2011	Passengers	% Change from 2011	Passengers	% Change from 2011
January	957	-7.18%	1042	8.88%	812	-15.15%	800	-16.41%	827	-13.58%	870	-9.09%	886	-7.42%	791	-17.35%	855	-10.66%
February	1069	3.09%	1045	-2.25%	697	-34.80%	796	-25.54%	842	-21.23%	1071	0.19%	767	-28.25%	824	-22.92%	931	-12.91%
March	1173	-5.25%	1141	-2.73%	872	-25.66%	1231	4.94%	994	-15.26%	1000	-14.75%	1017	-13.30%	950	-19.01%	666	-43.22%
1st Qtr Total	3199	-3.24%	3228	0.91%	2381	-25.57%	2827	-11.63%	2663	-16.76%	2941	-8.07%	2670	-16.54%	2565	-19.82%	2452	-23.35%
April	1032	-16.10%	1171	13.47%	797	-22.77%	892	-13.57%	987	-4.36%	957	-7.27%	1014	-1.74%	1003	-2.81%	1113	7.85%
May	1191	5.31%	1157	-2.85%	872	-26.78%	1011	-15.11%	1068	-10.33%	923	-22.50%	1040	-12.68%	1095	-8.06%	1133	-4.87%
June	1250	-1.50%	1081	-13.52%	952	-23.84%	964	-22.88%	1144	18.67%	977	-21.84%	1135	-9.20%	0		1065	-14.80%
2nd Qtr Total	3473	-4.33%	3409	-1.84%	2621	-24.53%	2867	-17.45%	3199	-7.89%	2857	-17.74%	3189	-8.18%	2098	-39.59%	3311	-4.66%
July	1437	0.70%	1217	-15.31%	1206	-16.08%	1259	-12.39%	1511	5.15%	1176	-18.16%	1378	-4.11%	1105	-23.10%	1551	7.93%
August	1465	-10.73%	1159	-20.89%	1293	-11.74%	1351	-7.78%	1420	-3.07%	1265	-13.65%	1384	-5.53%	1288	-12.08%	1565	6.83%
September	1273	-5.21%	963	-24.35%	1119	-12.10%	1058	-16.89%	1146	-9.98%	1102	-13.43%	1113	-12.57%	908	-28.67%	1188	-6.68%
3rd Qtr Total	4175	-5.35%	3339	-20.02%	3618	-13.34%	3668	-12.14%	4077	-2.35%	3543	-15.14%	3875	-7.19%	3301	-20.93%	4304	3.09%
October	1288	-14.08%	855	-33.62%	1106	-14.13%	1034	-19.72%	1039	-19.33%	1073	-16.69%	1147	-10.95%	1076	-16.46%	1143	-11.26%
November	1132	-6.52%	713	-37.01%	865	-23.59%	784	-30.74%	911	-19.52%	897	-20.76%	924	-18.37%	865	-23.59%		
December	1186	3.40%	835	-29.60%	964	15.45%	942	-20.57%	989	-16.61%	1087	30.18%	975	-17.79%	1005	-15.26%		
4th Qtr Total	3606	33.06%	2403	-33.36%	2935	22.14%	2760	-23.46%	2939	-18.50%	3057	-15.22%	3046	-15.53%	2946	-18.30%		
Year-to-Date	12135	-5.53%	10831	-10.75%	9726	-19.85%	10396	-14.33%	10978	-9.53%	10414	-14.18%	10881	-10.33%	9040	-25.50%	11210	-7.62%
Annual	14453	-4.94%	12379	-14.35%	11555	-20.05%	12122	-16.13%	12878	-10.90%	12398	-14.22%	12780	-11.58%	10910	-24.51%		

Enplanement Trend

