

# Airport Advisory Meeting

MINUTES

7/9/2024

3:00 PM

AIRPORT CONFERENCE ROOM

<b>MEETING CALLED BY</b>	Scott Wardwell
<b>TYPE OF MEETING</b>	Monthly
<b>CHAIRPERSON</b>	Granville Lamb
<b>NOTE TAKER</b>	Scott Wardwell
<b>ATTENDEES</b>	Kim Smith, Robert Clark, Nate Grass, Tom Powers, Leigh Smith, Larry Clark and Tyler Brown

APPROVE APRIL AND MAY 2024 MINUTES

COMMITTEE

<b>DISCUSSION</b>	None	
<b>CONCLUSIONS</b>	The committee approved the both set of minutes.	
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>
None		

REVIEW ANNUAL ENPLANEMENTS

SCOTT

<b>DISCUSSION</b>	Scott indicated we had the best June since 2001. Year to date we are having the best year since 2000.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**UPDATE ON CAPITAL PROJECTS**

<b>DISCUSSION</b>	Passenger Terminal Design 100% complete and out to bid. FAA was comfortable with the size. Contractors are asking for extensions. We are still looking for funding for the ineligible portion of the facility. The vault  Hangar was bid and came in about double what we budgeted. We have reviewed the design for cost reductions. We may have to reduce the square footage to get it down to the budget. The street portion of the contract has had the contract awarded. We are now awaiting Maine DEP permits. The terminal apron bid was within budget and the grant application has been submitted to FAA. Grant applications for the Rwy 19 obstruction removal EA, Pavement Markings and Pavement Maintenance plan have all been submitted. We also submitted CDS requests for a 50,000 sq-ft building and another to refurbish the IP building for aerospace/aviation use. The CDS request for the new 50,000 sq-ft building was supported by both Senators. The refurbishment of the IP building was supported by Senator King. A temporary/portable addition to the hold room is now under construction. The airport maintenance department has purchased materials and is constructing now. An access control system will be installed over the next two months to meet TSA requirements.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**ECONOMIC DEVELOPMENT UPDATE**

<b>DISCUSSION</b>	Bob reviewed the Northern Border awards for Aroostook County. Their awarded 5 million for the State.	
<b>CONCLUSIONS</b>		
<b>ACTION ITEMS</b>	<b>PERSON RESPONSIBLE</b>	<b>DEADLINE</b>

**AIRPORT CURRENT EVENTS**

SCOTT

<b>DISCUSSION</b>	JetBlue is scheduled to have its first arrival on September 5 <sup>th</sup> at 4:25 PM. There first departure will be at 5:45 AM on September 6 <sup>th</sup> . The normal arrival time will be at 10:10 PM.	
<b>CONCLUSIONS</b>		

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		

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