

City of Presque Isle

INVITATION TO BID

Section 1. General

The City of Presque Isle (City) cordially invites bids from qualified individuals and firms (Bidder) for an aircraft lavatory service cart and an aircraft potable water service cart. The work generally consists of providing an aircraft lavatory service cart and an aircraft potable water service cart according to the technical specifications.

Section 2. Standard Conditions

1. The Bidder shall be responsible for all taxes, fees, and permits required of this bid.
2. The Bidder shall be responsible for the proper disposal of any waste generated by this bid.
3. The Bidder shall serve in the capacity of an independent contractor and shall not be deemed an employee or representative of the municipality. The Bidder understands and agrees that he is an Independent Contractor for whom no Federal or State Income Tax will be deducted by the City, and for whom no retirement benefits, medicare, survivor benefit insurance, group life insurance, vacation, and sick leave, worker's compensation, unemployment, and similar benefits available to City employees will accrue. The Bidder further understands that annual information returns as required by the Internal Revenue Code or State of Maine Income Tax Law will be furnished to the Bidder for his Income Tax records.
4. Unless otherwise stated, all bids shall be in a lump sum basis, FOB Presque Isle, in U.S. funds.
5. Any bids received after the date and time of opening will be rejected and returned unopened to the Bidder.
6. Unless otherwise stated, all bids shall be submitted on the bid form supplied by the City.
7. The City reserves the right to reject any or all bids and to waive any informalities as it deems necessary. The City Council shall retain the right to determine what constitutes an informality. In its decision, the City Council may consider if other bidders are placed at a disadvantage by its decision. In all cases, the decision by the City Council shall be final.

8. Fax bids will not be accepted.
9. No bid may be withdrawn for a period of 30 days after the bid opening.
10. The Bidder shall be responsible to provide all labor, materials, and equipment necessary to perform the work or supply the material(s) requested in this bid and shall insure a timely completion of the work involved or the material(s) supplied in conformance with generally work standards. All work shall be in conformance with all applicable local, state, and federal laws, ordinances, rules, and regulations.
11. The Bidder shall not sublet, sell, transfer, assign, or otherwise dispose of this agreement or any portion thereof, or of his right, title, or interest therein, without written request to and written consent of the City Manager, except to a bank. No sub-contracts or transfer or agreement shall in any case release the Bidder of his liability under this agreement.
12. The performance of work or the delivery of material under the contract may be terminated by the city in whole, or from time to time, in part whenever for any reason the City Manager shall determine that such termination is in the best interest of the City. Any such termination shall be effected by delivery to the Bidder of a Notice of Termination specifying the extent to which such termination becomes effective. The contract shall be equitably adjusted to compensate for such termination and the contract modified accordingly. In any event, this contract shall be terminated on the contract end date.
13. The Bidder agrees to indemnify, defend, and save harmless the City, its officers, agents, and employees from any and all claims and losses accruing or resulting from any and all claims and losses accruing or resulting to any and all contractors, subcontractors, materialmen, laborers, and any other person, firm or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation who may be injured or damaged by the Bidder in performance of this contract and against any liability, including costs and expenses, for violation of proprietary rights, copyrights, or rights of privacy, arising out of publication, translation, reproduction, delivery, performance, use or disposition of any data furnished under this contract or based on any libelous or other unlawful matter contained in such data.
14. Any and all notebooks, maps, plans, working paper or other work produced in the performance of this contract are the property of the City.
15. Failure to provide requested information at the time the bid is submitted may result in the bid being rejected.

Section 3. Bidder Qualifications

Each bidder must meet the following qualifications:

1. The Bidder must be a factory authorized dealer and able to perform warranty work.
2. Bidder must provide warranty information.

Section 4. Recycled Product Preference (deleted)

Section 5. Submitting a Bid

All bids must be submitted in a sealed envelope clearly marked “**Aircraft Service Equipment Bid**” on the outside of the envelope. Bids must be received by 2:00 PM on March 17, 2026 local prevailing time at the City Clerk’s Office, 12 Second Street, Presque Isle, Maine 04769-2459. Any questions pertaining to this bid shall be directed to the Airport Director, Scott Wardwell at 207-764-2550.

All bids will be opened and read aloud in public on March 17, 2026 at 2:01PM at the above address.

Section 6. Technical Specifications

One (1) lavatory service cart that is provided must meet or exceed the following technical specifications:

1. Minimum of a 35-gallon waste tank and a minimum of a 28-gallon fill tank. The tanks are to be made of rotational-molded polyethylene and insulated.
2. Model year: 2026 or 2025 but must be new
3. Y-coupler that has an internal T-handle to remove the donut seal for dumping into the cart from the aircraft.
4. Immersion heater for fill tank to keep blue lav fluid from freezing
5. The electric pump, waster valve, flow meter and fill hose must sit in an insulated, latch-lid compartment for easy storage and protection against the elements.
6. The 12 V battery and charger are to be isolated from the tanks in a moisture-free, insulate compartment.

7. A stow nipple must hold the waste coupler and hose out of the way for easy transport and storage when not in use.
8. The enclosure system must be made of aluminum and the chassis must be galvanized steel.
9. The 12V DC electric pump system must be capable of pumping at least 4.5 gpm @ 40 psi. The electric system must include an on-board battery and charger.
10. Must include all hoses and couples to service aircraft.
11. At least a 7" waste dump to allow gravity draining without waste pump.
12. 4:80x8 tires
20. Warranty: Warranty information must accompany Bid Form
- 21: Delivery: maximum of 12 weeks; Date must be specified on Bid Form; the City reserves the right to cancel the order if the vehicle is not delivered by the delivery date specified on the Bid Form.

One (1) potable water service cart that is provided must meet or exceed the following technical specifications:

1. 80-gallon, 12-gauge FDA-stainless winterized steel tank
2. FDA approved fill ports and screened vents
3. Model year: 2026 or 2025 but must be new
4. Immersion heater and enclosure to keep water from freezing
5. Mounted on galvanized steel chassis
6. 4:80x8 tires
7. Insulated Aluminum enclosure system
13. The 12V DC electric pump system must be capable of pumping at least 4.5 gpm @ 40 psi. The electric system must include an on-board battery and charger.
14. Tank fill kit with check-valve
15. Aircraft supply hose with long-grip coupling and plug

16. Must include all hoses & couples for servicing the aircraft.

17. Fluid level gauge

18. Inline flowmeter

End of Technical Specifications

BID FORM

Deadline: 2:00 PM on March 17, 2026

Submit to: City Clerk
12 Second Street
Presque Isle, ME 04769-2459

Contact person name: _____

Company name: _____

Address: _____

Telephone/Fax: _____

The following bid is submitted in response to the Invitation to Bid for providing one new aircraft lavatory service cart and one new aircraft potable water service cart meeting the technical specifications.

The undersigned certifies that the information provided on the Bid Form is correct and that the both service carts bid meets or exceeds the specifications.

Have all specifications been met? _____yes _____no If no, have all deviations been listed on a separate page attached to this Bid Form? _____yes _____no

Does the Bidder meet the qualifications per Section 3 and provided attachments, if required, to this Bid Form? _____yes _____no

Description (year, manufacturer, model): _____

Delivery Date (number of weeks after carts are ordered): _____

Price: (1) new aircraft lavatory service cart : _____

Price: (1) new aircraft potable water service cart : _____

Signature: _____

Printed Name: _____

Date: _____

REQUEST FOR BIDS

The City of Presque Isle Airport Department will receive sealed bids for for an aircraft lavatory service cart and an aircraft potable water service cart. Bids will be received by the City Clerk until 2:00PM on March 17, 2026. Copies of the bid specifications may be obtained at the Presque Isle International Airport located at 650 Airport Drive, Suite 11, Presque Isle, ME 04769, by calling (207) 764-2550 or email scottw@flypresqueisle.com.

The City of Presque Isle reserves the right to reject any or all bids.