

Airport Advisory Meeting

MINUTES

10/11/2016

3:00 PM

AIRPORT CONFERENCE ROOM

MEETING CALLED BY	Scott Wardwell
TYPE OF MEETING	Monthly
NOTE TAKER	Scott Wardwell
ATTENDEES	

Agenda topics

10:00 APPROVE MEETING MINUTES SCOTT

DISCUSSION		
CONCLUSIONS	Tabled due to lack of quorum	
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

10:00 REVIEW ANNUAL ENPLANEMENT SCOTT

DISCUSSION	Scott went over the annual enplanements for Sept 2016 as compared to Sept 2015.	
	For the month they were down by 4%. As compared to Sept 2011, they were down 13%. For the year, we are	
	down 6% over 2015. As compared to 2011 we are down about 14%. Bangor published their number for August. For the	
	month they are up 3% compared to August 2015. For the year they are down even.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

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10:00

Federal Aviation Admin. Changes

SCOTT

DISCUSSION	Scott discussed the RCAM system for the group. The system rates the runway condition from 0 to	
	6. If any third of the runway is a 0, we have to close the runway. The only way to upgrade is change the	
	contaminants or get a mu reading of 40. The only way to do that is with runway chemical. Also the FAA	
	is requiring the snow depth to be measured in 1/8 inch increments and all changes in runway conditions be given	
	via a new NOTAM. To facilitate issuing NOTAMs we will be switching to NOTAM manager. To cover the new	
	runway monitoring requirements we will be moving our maintenance foreman out of the equipment and placing	
	him in a control vehicle full time. This will necessitate an increase in staffing of two additional people.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None unless conditions could be met.	Scott Wardwell	

10:00

Discuss Small Hangar Development

SCOTT

DISCUSSION	Scott brought the board up to date on the grant and occupancy projections. A representative of	
	the board on the building committee was chosen. Nate Grass will be that representative.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

10:00

Economic Development Issues

SCOTT

DISCUSSION		
Robert Clark not present		
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

1:00

AIRPORT CURRENT EVENTS

SCOTT

DISCUSSION	Scott informed the board that the FAA completed our annual inspection. He went over the various Discrepancies. He also went over some of the changes being made to clear those. Scott informed the board he would be going to the Sixel Airports conference.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE