Airport Advisory Meeting

MINUTES 5/13/2025 3:00 PM AIRPORT CONFERENCE ROOM

MEETING CALLED BY	Scott Wardwell
TYPE OF MEETING	Monthly
CHAIRPERSON	Charlie Namur
NOTE TAKER	Scott Wardwell
ATTENDEES	Nate Grass, Larry Clark, Sonja Eyler, James Quinn and Earl Twiggs

APPROVE MARCH MINUTES COMMITTEE

DISCUSSION	A motion was made to approve the March Minutes. A second was made. All voted in favor.
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

REVIEW ANNUAL ENPLANEMENTS SCOTT

DISCUSSION	We had the second best March since 2000. Last year we had 1801 versus 1781 this year. We had the

second best April since 2000. Last year we had 1909 versus 1693 this year. Both Jack Penning and jetBlue attribute it

to the softening of the airline bookings nationwide. Reuters, the Points Guy and the New York Post have completed stories documenting the reduction in demand. With New York post siting a reduction of 4% in the number of flights for United. Reliability for jetBlue has been excellent with a 100% completion rate for March and April. The 14 minute on-time figure was 82.3% and 91.7% for March and April respectively.

CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ON-GOING CAPITAL PROJECT UPDATE

DISCUSSION	Terminal ground breaking was held on 5/10. All permits are in place. The USDA
Loan application has been submitted and is in the review process at USDA headquarters. Our pre-application for the NBRC Transit for Timber Grant was accepted and we were asked to submit a full application but for 2.5 million.	
We will be going for the maximum amount $5 million. Bob Clark and myself met with the DECD Commissioner last week to solicit his support. MDOT has also been in contact with DECD voicing their support for the application and the project. We have completed the schematic design and the initial cost estimate for a 12,000 sq-ft facility. We are still higher than the budget and are looking to trim things down.	
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

2026 EAS RECOMMENDATION PROCESS SCOTT

DISCUSSION	Scott passed out the update memo detailing Plattsburgh's recommendation process. He also provided
a copy of the Advisory Board By-laws. Scott went over his recommendations for the 2026 EAS Recommendation Process.	
These recommendations were documented in his memo. There was a lot of discussion. The biggest concern was not allowing people to comment on their own.	
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

ECONOMIC DEVELOPMENT UPDATE

DISCUSSION	None discussed
CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

AIRPORT CURRENT EVENTS SCOTT

DISCUSSION	Young Eagles Day on June 7th. Scott indicated he will be on Vacation from June 4th returning on June 11TH. He recommended the June meeting of the Committee be cancelled.

CONCLUSIONS	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
None		