

Airport Advisory Meeting

MINUTES

6/12/2018

3:00 PM

AIRPORT CONFERENCE ROOM

MEETING CALLED BY	Scott Wardwell
TYPE OF MEETING	Monthly
CHAIRPERSON	Charlie Namur
NOTE TAKER	Scott Wardwell
ATTENDEES	Earl Twiggs, Granville Lamb, Jim Quinn, Scott Wardwell, Robert Clark, Larry Clark, Nate Grass

10:00

APPROVE MEETING MINUTES

SCOTT

DISCUSSION	April and June Meeting Minutes were approved.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None			

10:00

UPDATE ON UNITED TRANSITION

DISCUSSION	Scott gave an update on several items in regards to United's transition. In summary, Scott indicated that United started right on schedule on July 1 st . The contractor completed his renovations prior to the first flight United staff appear well trained with a great energetic attitude. The advertising campaign is well underway. Scott also provided some background information on the delays in Newark. Earl suggested we list all 160 destinations in the newspaper ad.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
Pass recommendation on to consultant	Scott	8/20/2018	

10:00

REVIEW ANNUAL ENPLANEMENTS

SCOTT

DISCUSSION	Scott indicated that he added the actual monthly performance of United to that projected in their proposal for comparison. For July, United boarded 273 less than Pen Air in 2017. This is understandable given the negative pr around the transition and the complete loss of service in June. For August, the load factor is running at 59% and we have already boarded 599. If we project this to the end of the month, we will board 1,428. This will beat any Pen Air August. Please take note that this is only a projection based on the boardings in the first 13 days. It may be lower as traffic tends to start declining as people return to school. Larry suggested that the boarding table be changed to include Year to Date and Annual	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Modify boarding table	Scott	8/17/2018

15:00

REVIEW AIRPORT NAME CHANGE

SCOTT

DISCUSSION	Scott indicated all required paperwork with Maine DOT and FAA has been submitted to change the name of the airport to "Presque Isle International". Also work continues on the new signage. A change in name was also made to the seaplane base.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Make sure name in phone book changes to Presque Isle International	Scott	8/17/2018

15:00

UPDATE ON T-HANGAR PROJECT

SCOTT

DISCUSSION	Scott indicated that the project was bid and the bids were simply just too high to even come close to the budget. He recommends waiting and bidding again later.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

15:00

UPDATE ON SNOW REMOVAL EQUIPMENT ACQUISITIONS

SCOTT

DISCUSSION	Scott indicated that all the snow removal equipment including the new sweeper, runway chemical sprayer and two plow trucks have all been awarded. Delivery of the items all appear to be on schedule with the sweeper actually ahead of schedule with delivery on Sept. 24. The airport is now looking at the purchase of an edge light cleaner.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

5:00

ECONOMIC DEVELOPMENT

DISCUSSION	Robert Clark gave a brief update on economic develop issues throughout the County.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

2:00

AIRPORT CURRENT EVENTS

SCOTT

DISCUSSION	FAA annual safety inspection will be from September 18 th to 21 st .	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE