

Airport Advisory Meeting

MINUTES

6/12/2018

3:00 PM

AIRPORT CONFERENCE ROOM

MEETING CALLED BY	Scott Wardwell
TYPE OF MEETING	Monthly
CHAIRPERSON	Jr Lamb
NOTE TAKER	Scott Wardwell
ATTENDEES	Nate Grass, Robert Clark, James Quinn, Larry Clark, Martin Puckett, Tom Powers, WAGM Reporter

10:00

APPROVE MEETING MINUTES

SCOTT

DISCUSSION	Tabled		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None			

10:00

UPDATE ON UNITED AND PEN AIR TRANSITION

DISCUSSION	Scott gave an update on several items in regards to United's transition. In summary, Scott indicated that United is slightly ahead of schedule due to the early departure of Pen Air. The contractor is not interrupted by flights and passengers.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	
None			

10:00

REVIEW ANNUAL ENPLANEMENTS

SCOTT

DISCUSSION	Scott indicated that in the almost six years of operation Pen Air never exceeded the Colgan 2011 boardings. This is very surprising as the economy is better now and passenger loads are up nationwide. Robert Clark suggested that we start comparing monthly performance of United to the figures given in their proposal.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Add a United proposal column to the enplanement table	Scott	August 2018

15:00

REVIEW AIRPORT NAME CHANGE AND LOGO CHANGE

SCOTT

DISCUSSION	Everyone in attendance agreed that the recommendation to change the name to "Presque Isle International Airport" should be adopted. Scott was directed to work with the Federal Aviation Administration and the Maine Department of Transportation to complete the necessary paperwork to facilitate the change. In addition to the recommendation by the airport marketing consultant, the Presque Isle City Council already concurred with the recommendation. The revised logo was not yet ready for the committee review.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Work with the FAA and MDOT to implement the name change	Scott	July 1

15:00

UPDATE ON T-HANGAR PROJECT

SCOTT

DISCUSSION	Scott indicated that the final review of the bid documents has been completed. The package is expected to go out this month.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

15:00

UPDATE ON SNOW REMOVAL EQUIPMENT ACQUISITIONS

SCOTT

DISCUSSION	Scott indicated that all the snow removal equipment including the new sweeper, runway chemical sprayer and two plow trucks have all been award. He indicated that having to bid the sweeper a second time has delayed delivery until the first week in November.		
CONCLUSIONS			
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE	

5:00

ECONOMIC DEVELOPMENT

DISCUSSION	Robert Clark gave a brief update on economic develop issues throughout the County.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE

2:00

AIRPORT CURRENT EVENTS

SCOTT

DISCUSSION	Scott invited everyone to attend the ceremony unveiling the new Civil Air Patrol Squadron sign at the North end Hangar Complex. It will be at 6:00 PM on June 18.	
CONCLUSIONS		
ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE